

GALOEFFERT, LLC
 4805 East Lake Road
 Sheffield Lake, Ohio 44054

March 22, 2021 through April 21, 2021

INVOICE # 2021-04
 ASSISTANT SPECIAL MASTER
 April 2021 INVOICE

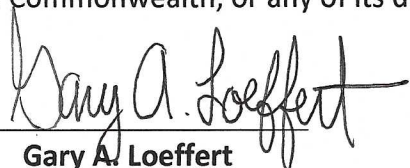
TOTAL DUE \$14,805.72

Tasks Completed

Hours	Description	Total
22	Reviewed/researched/translated as necessary/discussed/reworked documents related to various orders of the Court, PRPB, and DOJ exchanges regarding PRPB policies, manuals, and forms; Monitor's promotions policy, PRPB career path policy, COVID protocol, transition order, PRPB G.O. 151, CMR-3 and prepared materials for onsite visit to Puerto Rico.	\$3,300
18	Drafted, reviewed and responded to emails and all other documents/communication with respective parties, the Special Master, Assistant Special Master and the Court.	\$2,700
16	Zoom meetings and/or conference calls with the various parties.	\$2,400
32	Travel and meetings in San Juan 04/18/2021-04/21/2021.	\$4,800
Travel Expense	Air Fare Cleveland to San Juan claiming coach class roundtrip ticket	\$424
Travel Expense	Lodging 04/18/2021-04/21/2021, Government rate for three nights at \$195 per night plus tax	\$779.22
Travel Expense	Meals and Incidental Expenses, 04/18/2021-04/21/2021, Government rate \$115 per day on site and two travel days $\frac{3}{4}$ rate at \$86.25 per day	\$402.50

Total Wages Due = \$14,805.72

I hereby certify that the amount billed in this invoice is true and correct in my capacity as the Assistant Special Master. I further certify that I have not received any income, compensation, or payment for services rendered under a regular employment or contractual relationship with the Commonwealth, or any of its departments, municipalities or agencies.


 Gary A. Loeffert

04/22/2021